

Brunswick Sewer District

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SEPTIC & HOLDING TANK WASTE DUMPING PROCEDURE

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The following Septic & Holding Tank Waste Dumping Procedure takes effect 21 February 2011, and supersedes all previous related policies and procedures. The Procedure will be adhered to by all parties utilizing District disposal facilities.

1. **SAFETY REQUIRED.** All activities of septic and holding tank waste haulers shall at all time and in all respects conform to District safety policies and programs. No exceptions will be made, and non-compliance will not be tolerated. Failure to comply will result in suspension of the hauler's privilege to utilize District facilities.
2. **Commercial Waste Collector's License required.** Septic and holding tank waste haulers shall secure and maintain a Town of Brunswick Commercial Waste Collector's license prior to utilizing District disposal facilities.
3. **Maintenance of transport vehicles.** Septic and holding tank waste transport vehicles utilizing District facilities shall at all times be maintained by the vehicle owner or operator in proper and safe working condition to ensure no tank leakage. Excessive tank leakage may be grounds for District refusal to accept tank discharge until the tank is repaired.

The hauler will maintain in force liability insurance coverage on all septic and holding tank waste transport vehicles utilizing District facilities.

Vehicles deemed by the Treatment Operations Division Supervisor to not meet this standard may be denied permission to use District facilities until such time as the standard is deemed by the Supervisor to have been met.

Neither the Brunswick Sewer District nor any of its employees will be liable for any loss incurred as a consequence of such action.

4. **Origin of waste.** Septic and holding tank waste will be accepted for disposal at District facilities when the waste originates in communities specifically determined by the District to be acceptable.

This determination will be made by the General Manager, who may revise it from time to time. A list of the communities accepted shall be maintained current and made available to interested parties. For current list see List of Accepted Communities

Excepting the Town of Brunswick and the Town of Topsham, with which statutory or contractual obligations exist, the District may accept, but shall not be bound to accept, waste.

Neither the Brunswick Sewer District nor any of its employees will be liable for any loss incurred as a consequence of such action.

In determining to accept septic and holding tank waste originating in a particular community, the District shall not be bound therefore to certify the right of that municipality to discharge that community's septic and holding tank waste to District facilities.

5. Rules & Regulations applicable. In utilizing District disposal facilities, the septic and holding tank waste hauler agrees to be bound by terms and conditions of District Rules & Regulations.

All septic and holding tank waste discharged to District facilities shall conform in all respects to requirements of District Rules & Regulations.

6. Transport vehicle to be secured. Waste transport vehicles will be securely chocked fore and aft at all times when parked in the vicinity of District septage receiving and storage facilities.

7. Hauler to provide information. Prior to discharging to District facilities, the septic and holding tank waste hauler will accurately provide all required information relative to the type, quantity, source, etc. of the waste.

8. Holding tank waste to be tested. All waste disposals to be billed at holding tank waste rate must undergo and pass testing by Treatment Operations Division personnel prior to discharge to District facilities.

Disposal of all waste not testing in accordance with District holding tank waste requirements will be charged at the septic waste rate.

9. Approval and authorization required. Prior to discharging the waste during normal operation hours, the septic and holding tank waste hauler will secure from the Treatment Operations Division Supervisor or his/her authorized representative approval of information provided, and permission to discharge the waste.

After hours disposal will be allowed with the following conditions:

1. Septic Waste Haulers will log all pertinent information, including type, quantity, source, date and time of dumping.
 2. Hours are limited to 7:00 A.M. and 7:00 P.M. Monday Through Saturday
 3. Septic Dumping will be limited to 10,000 Gallons per after hour time period (i.e. Weekend)
 4. Treatment Plant staff will review logs the following business day and verify all information. Any discrepancies will be brought to the attention on the septic hauler immediately. Any disputes with regards to quantity will be settled in favor of the district
 5. The district has the right to revoke after hours dumping privileges at any time shall any parts of the procedures not be adhered to.
10. Hauler to discharge as directed. All septic and holding tank waste will be discharged where, when, and as may be directed by the Treatment Operations Division Supervisor or his/her authorized representative

11. Facility high-level alarm system. The District septage receiving and storage facility is equipped with an automatic high-level alarm system. The red alarm light and horn are located on the north wall of Sewage Treatment Plant building, near the septage receiving and storage facility.

Should the alarm system be activated during discharge, the septic and holding tank waste hauler shall :

- a. cease discharge immediately;
 - b. notify Treatment Operations Division personnel *AT ONCE*.
 - c. After Hours notify the duty personnel pager at 580-2907
12. Hauler responsible for area cleanup following discharge. It is the responsibility of the septic and holding tank waste hauler to ensure that dumping facilities are cleaned following each discharge. At a minimum, the hauler shall perform the following after each discharge:
- a. the bar rack is to be raked clean of debris using a rake provided by the District;
 - b. debris removed from bar rack is to be placed in containers provided by District and containers moved to the designated storage area;
 - c. hauler will notify Treatment Operations Division personnel when containers are full;
 - d. the entire receiving area will be washed down using hose and water provided by District, to include:
 - i. receiving chamber;
 - ii. tank lid;
 - iii. tank deck and drain cover area;
 - iv. any other affected areas;
13. Daily disposal limited.
- a. Neither the District nor its employees have control over the volume, schedule, or frequency of pumping activity by septic and holding tank waste haulers.
 - b. The District is, by condition of its MDEP waste discharge license, subject to a daily limit on the amount of septic waste that can be discharged to District facilities.
 - c. Depending on the level of hauler pumping activity, reservations in advance of discharge to District facilities may be required at certain times of the year.
 - d. The District reserves the right to limit discharge of septic waste based on Treatment Plant flows, pumping activity, regulatory requirements, District maintenance or training requirements, or other relevant circumstance.
 - e. Neither the Brunswick Sewer District nor any of its employees will be liable for any loss incurred as a consequence of these conditions.

14. Hauler responsible for maintaining account current.
- a. The District bills septic and holding waste haulers monthly for waste amounts discharged to District facilities.
 - b. Payment terms for disposal of septic and holding tank waste at District facilities are 20 days net.
 - c. It is the responsibility of the septic and holding waste hauler to maintain the account current.
 - d. The District reserves the right to deny access to District facilities to any septic and holding waste hauler whose account is in arrears.
 - e. Neither the Brunswick Sewer District nor any of its employees will be liable for any loss incurred as a consequence of such action.
15. Thank you for your cooperation. Your cooperation with this procedure in the use of District disposal facilities works to everyone's benefit and is appreciated.

LIST OF ACCEPTED COMMUNITIES

The District currently accepts septage and holding tank waste from the following areas only:

Baileys Island
Bath
Bowdoin
Bowdoinham
Brunswick
Cundy's Harbor
Dresden
Durham
Freeport
Harpwell
Lisbon
Lisbon Falls
Litchfield
Orrs Island
Parker Head
Pejepscot
Phippsburg
Popham
Pownal
Richmond
Sebasco
Topsham
West Bath
West Point
Woolwich

Any community within a 30 mile radius (crow flight)

Disposal of waste originating from other areas may be arranged on an emergency or special agreement basis, with prior approval of the District General Manager.